
Café Assistant Manager

Job Description

We are looking for an energetic, detail-oriented Assistant Manager to join our team at The Cafe at Scottsdale Farms. Our cafe has become a staple here at Scottsdale Farms and we're looking for dynamic individuals who can fit right in. Our ideal candidate has a passion for healthy food and great customer service who can foster teamwork and fun in a fast-paced environment. Our cafe is inside our timber frame barn at Scottsdale Farms Garden Center.

Key areas of responsibility:

- Assist with ordering of supplies as needed
- Play a key role in scheduling, training, and supervising Café Associates
- Serve customers efficiently with food and drink orders and take payments
- Assist in preparation of food and drinks orders
- Maintain cleanliness of our indoor dining area
- Offer customers amazing standards of customer service and care

The role includes:

- Demonstrating the highest standards of customer welcome and care
- Giving advice, guidance and recommendations on products and menu selection to customers to ensure a positive experience and repeat business
- Ensuring adequate stock levels of supplies and consumables for cafe area, managing orders and stock rotation
- Managing queues and meeting customer expectations
- Service of hot and cold beverages and food items
- Keep the areas tidy and clean
- Working within established guidelines and operating procedures
- Keeping up to date with special promotions and creating displays
- Ensuring compliance with all food hygiene protocols

Personal skills that are required for the position:

- Having a friendly and engaging personality, a good communicator, able to work under pressure
- Comfortable working with members of the public, able to initiate conversations and provide a sincere welcome and enjoy providing good service
- Need to be willing to learn, take instruction and work under own initiative, supporting other team members and able to multitask
- You should have a comprehensive understanding of the menu and have a keen interest in local food and drinks
- An effective, well organized and efficient team player with a strong sense of discipline and urgency
- Excellent standards of personal presentation, smart appearance, and articulate

We offer:

- Friendly, family-oriented work environment
- Opportunity for advancement with proven performance and initiative

This position is ideal for someone who is:

- Dependable--more reliable than spontaneous
- People-Oriented--enjoys interacting with people
- Adaptable/Flexible--enjoys doing work that requires frequent shifts in direction
- Achievement-Oriented--enjoys taking on challenges

We invite you to explore our website www.ScottsdaleFarms.com to learn more about us and our history.

If we seem like a good fit for you, and you have the experience, knowledge, skills, abilities, and motivation, please apply today!